



## Attachment A

### CITIZENS TECHNOLOGY TASK FORCE

**Task Force Purpose:** Provide input based on experience with regards to the following areas. For ideas generated, provide general cost estimates.

- Process for creating a municipal technology strategic plan;
- Different models for managing, maintaining and staffing technology in complex organizations;
- Applications of technology that are proven to increase efficiency and effectiveness of business processes;
- Application of technology that can improve communication with residents, businesses, and visitors; and

The following is a schedule for the process, identifying the topics for discussion and meeting dates.

Task Force Meeting Date	Location and Time	Meeting Purpose
May 4	Council Chambers 4:00 p.m.	Explore and recommend models for managing, maintaining and staffing technology in complex organizations
May 18	Council Chambers 4:00 p.m.	Recommend applications of technology that are proven to increase efficiency and effectiveness of business processes
June 1	Council Chambers 4:00 p.m.	Recommend applications of technology that can improve communication with residents, businesses, and visitors
June 15	Council Chambers 4:00 p.m.	Recommend process for creating a municipal technology strategic plan  Review draft committee report
June 29 (if needed)	Council Chambers 4:00 p.m.	Finalize report and discuss with the City Manager and Council if necessary

Project Manager:

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